## Central Wisconsin Community Action Council, Inc. <u>EPF&A Committee Meeting Minutes</u> August 9, 2013

Present: John Earl, Bill Gomoll, Muriel Harper, Dave Singer, and Jim Layman

Excused Absence: None

Staff: Fred Hebert, Kari Labansky, Jim Dahlke, and Donna Lynch

Guests: Renee Greenland and John Wenum

1. John Earl called the meeting to order and roll call was taken with five members present.

- 2. Motion passed by unanimous vote approving the agenda and minutes of the July 12, 2013 EPF&A Committee meeting.
- 3. Fred reported on Personnel issues. Our home rehab staff, Kathy Radcliff, was laid off effective August 2<sup>nd</sup> due to lack of program funds. Funds may be available for her program later in the year through the FHLB grant. Diane Jepson was brought back from lay-off in June working 24 hours per week for the Rep Payee Program.
- 4. Kari presented the Revenue & Expenditures Report for period ending June 30, 2013. Total operating revenue reflected \$2,494,322.37 and total expenditures reflected \$2,529,952.99. Restricted funding reflected -\$15,719 compared to -\$108,149 in 2012 and unrestricted funding reflected -\$19,911 compared to -\$30,486 in 2012. Jim Dahlke presented the Balance Sheet for period ending June 30, 2013 reflecting total liabilities and net assets at \$8,074,349. A positive report was presented on the growth and expansion of the Rep Payee Program. Motion was passed by unanimous vote to approve the financial reports with thanks to Kari and Jim.
- 5. The HOME Grant for Rolan's Senior Village has been approved pending award of the Federal Home Loan Bank Grant funding. We received a request for clarification from Federal Home Loan Bank Grant earlier this week which means our applications are being considered.
- 6. The applicant for the Dodge County Low-Income Rep position will be forwarding us her board member application and hopefully be able to attend our August board meeting.
- 7. Committee members congratulated Fred on the UW Colleges & UW Extension Chancellor's Award Recognition taking place in Madison on Thursday, September 12<sup>th</sup>. Donna will contact attendees regarding a carpool.
- 8. The August Board Meeting will include WIPFLI presenting our 2012 financial audit, Dr. Ken Root presenting our Needs Assessment Survey Results, Susan Tucker's staff reporting on the Point-In-Time Survey, Longevity Awards, and a potluck picnic immediately following at Bowman Park.
- 9. Meeting adjourned Next Meeting September 13, 2013.